

WISTERIA PARK HOMEOWNERS ASSOCIATION
HOA Board Meeting
Monday, June 28, 2021, 3:00 pm
Location: Zoom
MINUTES

Call to order: The meeting was called to order at 3pm.

Determination of Quorum and Proper Meeting Notice: A quorum was established with the following members present; Maureen Hooper, Ray King, Paul Tobin, Jan Carroll and Lori Crick. Notice was provided in accordance with FL ST 720 and the association's documents.

Approval of previous meetings Minutes: May 24, 2021, MOTION made by Maureen, seconded by Ray to approve as presented. MOTION passed unanimously.

Reports of Officers and Committees:

President: No report.

Vice President: No report.

Treasurer: Jan reported from the May 31, 2021, financial statements

- Landscaping renewal account is under budget by approximately \$6,000.

Secretary: No report.

ARC: 1 meeting, 2 request – lanai extension APPROVED, dark garage door DENIED.

Hardscape: No report.

Handy Team: No report.

Common Area Landscape & Irrigation

- Ray has met with Pedro regarding issues to be addressed:
 - Trimming of the Sea grapes along 21st Ave are included in the Duval contract.
 - Mango Pond #1 areca palms to be cleaned up to be coded to landscape renew.
 - Lot 61 dead palm removed to be coded to landscape renew.
 - Trimmed Travelers palms at end of 17th to be coded to landscape renew.
 - Pruning around the pool will be completed, to be coded to palm tree trimming.
 - Annual palm tree trimming will be done in August.
 - 2 Queen Palms on 17th and 21st need to be removed.
 - The entrances are both looking great. The Bismarck palms will be replaced with large ones at the West side of 21st entrance. The smaller Bismarcks will be replanted.
 - Irrigation report was received from Duval in June. The July inspection is scheduled for the first week of July.

East Side Landscape

- Next walkaround; July 22nd.
- Palm tree trimming scheduled for August, Maureen will send notice around to East Side residents to see if they did not want their palms trimmed.

Managers Report (Action Items, Violations, etc.)

- Working with 8855 regarding compliance issues.
- Following up with 8805 regarding paint color.
- Sent late notice to the 1 past due homeowner.
- Duval work order system and irrigation tracking was discussed.

Homeowners Comments

- Louie commented on the irrigation flags. Maureen will follow up iwth Duval.
- Gail commented on landscaping work to be done at her property. She will arrive and supervise the work.
- Louie spoke with the pool technician regarding someone adjusting the pool jets.
- Randy mentioned that a Reserve Study will be due for next year.
- Solar Panels were discussed.

Unfinished business:

- **Duval Landscaping update:** Duval is making progress.
- **Gazebo cleaning and painting update:** Scheduled within the next 2-3 weeks. Details to follow.
- **Gate on Common Area Update:** Pending scheduling. It is a manufacturing delay.
- **Update on Blue Canopies with Discount Awnings:**
- **Pool and Spa Signs:** Pending final approval. **MOTION** made by Maureen, seconded by Jan to approve a no smoking sign to be installed at the gazebo area. MOTION passed unanimously.
- **Emergency Egress from Pool gates:** Paul has the lead. Nicole will send Paul vendor contacts.

New Business:

- Eastside Opt Out was discussed. Maureen will share the past information to Jan.

Next meeting: HOA Meeting July 26, 2021, at 3:00 pm, Location: ZOOM Meeting

Adjournment: With no further business to discuss, the meeting adjourned at 3:40pm.

Wisteria Park HOA documents are available at: www.wisteriaparkhoa.com